



**PFG 2025 FoodCentric
HOTEL ORDER FORM**

Please be advised that onsite orders will be assessed a \$150.00 pop-up fee, per delivery.

BOOTH DELIVERY INFORMATION FOR HOTEL CULINARY PREP ITEMS

In order for the hotel to control inventory, please complete this form and return it no later than **Monday, September 29th**, or services cannot be guaranteed. Please send the completed form to **mweeks@RosenShingleCreek.com**

Ordering Contact Name: _____

Company Name: _____

Address: _____

City: _____

State: _____

Zip: _____

Phone: _____

Email: _____

On-site Contact and Cell Phone: _____

Booth Number: _____

Delivery Dates/Times to Booth: _____

CHEF/BANQUET LABOR

* Hotel Service Charge is currently 26% and Florida State Sales Tax is currently 6.5%

DEDICATED LABOR (IN BOOTH) AVAILABLE FOR PURCHASE				
Item	Quantity	Price	Date/Time Period	Comments/Notes
Chef Labor		\$300 + tax for 3 hours \$100 + tax each additional hour		
Banquet Labor		\$225 + tax for 3 hours \$75 + tax each additional hour		

ICE ORDER

* Hotel Service Charge is currently 26% and Florida State Sales Tax is currently 6.5%

DEDICATED LABOR (IN BOOTH) AVAILABLE FOR PURCHASE				
Item	Quantity	Price	Date/Time Periods	Comments/Notes
10 lbs. bags of Ice		\$25.00 per bag		

Very Important: The Rosen Shingle Creek liquor license requires that all alcoholic beverages be dispensed by Rosen Hotel's and Resort's associates. If you will be serving alcoholic beverages in your exhibit booth, you are required by the Hotel to hire a Banquet bartender at \$225.00, plus tax (for 3 hours – each additional hour is \$55 per bartender).

PURCHASE / RENTAL EQUIPMENT

List below the items you will need to display your food. Labor Fee of \$50.00 + tax per delivery of non-food items.

ITEMS AVAILABLE FOR PURCHASE					
Item	Quantity	Price	Total Cost	Delivery Time	Comments
4 oz. Plastic Soufflé Cups		\$35 per 100			
Frill Picks		\$20 per 100			
Cocktail Napkins		\$25 per 100			
Small Plastic Plates		\$80 per 80			
12 oz. Plastic Tumblers		\$25 per 50			
Jumbo Straws, Unwrapped		\$10 per 250			
7 ¾" Plastic Stir Sticks		\$20 per 1,000			
Plastic Spoons		\$100 per 1,000			
Plastic Forks		\$100 per 1,000			
Plastic Knives		\$100 per 1,000			
Vinyl Gloves		\$15 per 100			
Paper Hand Towels		\$50 per 40			
7 oz. Sterno		\$7.50 each			
LABOR CHARGES		\$50/Delivery			

ITEMS AVAILABLE FOR LEASE (During Show Hours Only)					
Item	Quantity	Price	Total Cost	Delivery Time	Comments
Spatula		\$25 each			
Serving Spoon		\$25 each			
Tongs		\$25 each			
Serving Tray		\$55 each			
Large Serving Bowl		\$55 each			
Chafing Dish w/2 sterno		\$150 each			
Coffee Urn		\$80 each			
Hot Box		\$325 each			
Refrigerated Storage (Pallet)		\$250 each			
Ice Scoop		\$25 each			
Ice Cream Scoop		\$25 each			
Heat Lamp		\$125 each			
Cutting Board		\$30 each			
Small Bread Basket		\$15 each			
Large Punch Bowl		\$55 each			
Small Basic Garnish (Parsley, Lemon Slices)		\$45 each			
Large Basic Garnish (Fruit Slices)		\$85 each			
LABOR CHARGES		\$50/Delivery			

* Lease items not returned will be charged to your account at replacement cost

* A \$50 delivery fee will be added to each delivery

PAYMENT METHOD & SPECIAL REQUESTS

Method of Payment:	Payment to Rosen Shingle Creek can be made via Credit Card on our payment link sent by your Catering Manager. Your order will <u>not</u> be placed until your master account has received a deposit of 100% of the estimated charges.
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Special Requests:

**Exhibitor is responsible for obtaining electrical needs in their booth from Encore Power
to operate any approved equipment.
See Exhibitor Packet for Electrical Order Form.**